

C. Approval of Warrants

Warrant #2B dated August 25, 2015 was approved on motion by Tim Donnelly, seconded by Dan Lombardo.

Ayes: 4 Noes: 0 Motion carried

Warrant #3 dated September 23, 2015 was approved on motion by Dan Lombardo, seconded by Tim Donnelly.

Ayes: 4 Noes: 0 Motion carried

Warrant #3A dated September 23, 2015 was approved on motion by Dan Lombardo, seconded by Tim Donnelly.

Ayes: 4 Noes: 0 Motion carried

In response to a question from Mr. Lombardo on a payment made to Babico Electric for an electrical inspection, Mrs. Bell replied that was for a formal inspection required by the town after new lights were installed outside in the parking lot.

D. Financial Reports

Accountant's Report:

The Board approved the Accountant's Report as submitted by Joseph Modafferi, the Library's accountant, dated July 31, 2015, on motion by Tim Donnelly, seconded by Daniel Lombardo.

Ayes: 4 Noes: 0 Motion carried

The Board postponed the Accountant's Report for August, 2015, on request by Mr. Modafferi, on motion by Michelle Mattei, seconded by Dan Lombardo.

Ayes: 4 Noes: 0 Motion carried

Treasurer's Report:

In Mr. Heffler's absence, Mr. Modafferi presented the Treasurer's Report dated August 1-31 2015, as submitted by Howard Heffler, the Library's Treasurer, and which the Board approved on motion by Tim Donnelly, seconded by Dan Lombardo.

Ayes: 4 Noes: 0 Motion carried

E. Personnel

There were no personnel changes made this month.

F. Sub-Committee Reports

Long-Term Planning Committee: The LTP Committee met with Chris Titze, The Tourne Group, LLC and teleconferenced with Chris Borick from Muhlenberg College of Institute of Public Opinion. The Board reviewed the agenda for the meeting, and Mr. Lombardo advised them that Mr. Titze said they anticipate having a draft of the proposed survey by October 2, 2015. The Board held a lengthy discussion on the information that could be provided to anyone who questioned how much the final cost of the project would impact them.

Policy Committee - Did not meet this month.

Contract Committee - The Contract Committee did not meet this month. However, they received the specifications and estimates for the bathroom remodeling from Greenbush Construction Co. which they recommended the Board accept as follows, on motion by Tim Donnelly, seconded by Dan Lombardo:

RESOLVED, **That the Nanuet Public Library Board of Trustees accepts the specifications and estimates for the remodeling of the Men’s and Ladies bathrooms, Children’s bathroom and two (2) Staff bathrooms at a total cost of \$29,500.00 (twenty-nine thousand and five hundred dollars) from Greenbush Construction Co.**

Ayes: 4 Noes: 0 Motion carried

Negotiations Committee: The Committee received a letter from the Nanuet Staff Association’s attorney, Falcon and Singer, noting the Association’s responses to the Board of Trustees’ offer. The Board will discuss this further in Executive Session.

G. Old Business

Outstanding Issues: The Board reviewed the outstanding issues list submitted by the Board Clerk, noting those items that had been completed and those that are still ongoing. A new report will be submitted to the Board listing any outstanding issues still open or ongoing and any items that result from the current meeting (attachment#1).

Among the items discussed was the computer equipment and wiring study being done by Bob Panzera, our contracted IT specialist. The Board decided they must meet with Mr. Panzera and go through the computer inventory and the recommendations he has submitted to the Board.

In response to a question as to whether it had been determined what had caused the water leakage in the driveway, Mrs. Bell responded the problem was caused by a broken outdoor sprinkler head, which has now been repaired.

It was decided to get additional estimates for the repair of the pot holes in the parking lot.

Updated Organizational Chart: The Board received a copy of an organizational chart previously distributed to the Board and they held a lengthy discussion on additional information they would like on the chart. Mrs. Bell will work on providing a more expansive chart.

Dead Shrubbery: The dead shrubbery brought to attention at the August, 2015 meeting has been removed.

Prevailing Wage Information: Brian Booth commented that in speaking with Steve Lubeck, from Greenbush Construction, he was able to get some valuable information regarding “prevailing wage “specifications. He also has the name of the person at the Rockland County Department of Labor to contact if we need additional information as to when a project requires a contractor who pays prevailing wages.

H. New Business

Suggestion Box Placement: Ms. Mattei commented that feedback from the library’s patrons is very important and asked that the suggestion box be placed in a highly visible place. Mrs. Bell commented that it is usually at the front desk, but sometimes due to all the literature placed there, it is moved around. She will make sure it is readily available to our patrons.

I-Pad/I Phone Issues: Ms. Mattei expressed concern that she is unable to sign onto the Library website to put books on hold on either her I- Pad or I- Phone. Mrs. Bell said that is a Library System problem, and she will contract RCLS regarding the matter.

Mr. Donnelly thanked Mrs. Bell for disposing of the paperback book racks.

Other issues discussed were missing and stained tiles in various places in the library, removal of dead telephone wires left hanging by Verizon when they removed the public phone outside the library and the condition of the DVD packaging.

Brian Booth noted that the next regular meeting of the Board of Trustees will be held on October 27, 2015 at 7:00 p.m.

I. Director’s Report

Building and Grounds: Curti’s has submitted his proposal for snow removal for this coming winter. The total is \$7,450 (seven thousand four hundred and fifty dollars), which is the same as last year. The Contract Committee will meet and review the proposal for approval.

RCLS 2016 Operating Budget: The Library system has submitted their operating budget for 2016 to the system libraries for approval. The Board decided they would study it and vote on it at the October meeting.

The Board approved the Director’s Report as attached (attachment #2) on motion by Daniel Lombardo, seconded by Tim Donnelly.

Ayes: 4 Noes: 0 Motion carried

J. Public Forum

No member of the public chose to speak at this time.

The Board adjourned into Executive Session at 8:50 p.m. to discuss negotiations issues, on motion by Tim Donnelly, seconded by Dan Lombardo.

Ayes: 4 Noes: 0 Motion carried

The Board reconvened into Public Session, at 10:44 p.m., on motion by Tim Donnelly, seconded Dan Lombardo.

Ayes: 4 Noes: 0 Motion carried

The Board approved the following resolution on motion by Tim Donnelly, seconded by Dan Lombardo:

RESOLVED, That the Nanuet Public Library Board of Trustees pre-approves the payments for three (3) children's programs, seven (7) adult programs, and two (2) young adult programs. Payments to be made after completion of service.

Ayes: 4

Noes: 0

Motion carried

This resolution had been inadvertently omitted during the regular meeting.

No further business appearing, the Board adjourned the meeting at 10:50 p.m., on motion by Dan Lombardo, seconded by Tim Donnelly.

Respectfully submitted,

Marta Russell
Clerk to the Board of Trustees
Nanuet Public Library

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